



The Creative And Performing Arts Center | CAPAC, Inc.

P.O. Box 4970 | Woodbridge, VA 22194 | www.capacweb.org | 703.441-2479

Inspiring STEAM and Leadership Possibilities

CAPAC Community Service Volunteer Opportunity

CAPAC volunteers can connect with others, increase self-confidence, advance their career or college entry, bring fun and fulfillment to their lives, and change our community.

CAPAC Mission

The Creative And Performing Arts Center (CAPAC) provides underrepresented young people and adults with educational opportunities in theater and in science, technology, engineering, and mathematics (STEM) disciplines to promote problem-solving skills, collaboration, and leadership.

Title: CAPAC Community Service Committee Chair

Reports to: CAPAC Board of Directors

Interested committee members, email us at capac4va@gmail.com

Collaborates with: Play director to identify service opportunities that are thematically aligned with CAPAC productions. Also, collaborates with the CAPAC membership committee to recruit new members and collaborates with community organizations to execute a community service project (CSP).

Description of Role: The chair Inspires a committee of three (3) to four (4) committee members to identify a community need that aligns with an upcoming CAPAC production. The Chair sparks the cast and community members to participate in a CSP that benefits our disadvantaged community.

Examples of Previous Projects:

- Partnered with Cabin Brown Quilters to create quilts for babies in neonatal care unit.
- Partnered with ACTS to provide food for shelter residents.
- Partnered with local shelter for a game day with youth residents.

Flip over to learn more and/or hover your phone camera over the QR Code to view at your leisure:



Responsibilities:

- Consistently lead three (3) to five (5) one-hour committee meetings prior to the upcoming production.
- Four months before the play, present to CAPAC's board a one-page strategic plan for the community service project.
- Execute the community service project either during performances or rehearsal periods.
- Log and provide to CAPAC executive director hours spent planning, conducting meetings and executing the CSP.
- Provide monthly activity board report.
- Develop annual goals and budget report.
- Annually CAPAC committee chairs and members must be in good standing financially with CAPAC as at least a Stagehand level member.

Qualifications:

- Knowledge and experience in community service projects.
- A high degree of initiative and creativity.
- Ability to develop, inspire and work with a team.
- A proven record of successful leadership

Time Commitment:

Annually, a six (6) month commitment. Times per month flexible as determined by goals and objectives agreed upon with chair, committee members and CAPAC board of directors.

Interested, send your resume to capac4va@gmail.com by October 31, 2023

Hover your phone camera over the QR Code to view at your leisure:

